

Attendees: Ted Habermann, Roy Mendelssohn, John Ullmer, Dave McGuirk, Mark Govett, Russ Rew, Jon Burroughs, Eric Kihn, Freud Park, Cliff Wong, Sue Starke, Julie Bosch, Richard Kang, Scott Cross, Steve Hankin, Ken McDonald

- Reviewed draft notes from the DMIT session of the Joint IOOS/DMIT Meeting that were distributed
 - ◆ Notes from IOOS and Joint sessions will be distributed following coordination with IOOS
 - ◆ Additions or corrections to notes to be sent to Ken
- Short discussion of changes to GEO-IDE Draft Implementation Plan
 - ◆ Need to revise task statements and priorities to reflect meeting discussions and update milestone due dates
 - ◆ Dave to take lead on document revisions
- Standards process noted as a key area of common interest shared by IOOS and DMIT
 - ◆ Discussed whether standards process can be same for IOOS and DMIT
 - ◆ Situation is complicated by the fact that IOOS includes a NOAA, national and international element
 - ◆ Challenge will be to see how standards processes of various agencies and programs can work together
 - ◆ One example would be to leverage each other's analyses as been done between DMAC and the NASA Earth Science Standards Working Group
- Ted presented the material on the NOAA Standards Process that had been distributed.
 - ◆ Outlines the steps in the process and the responsibilities of the NOSC, DMC, DMIA, DMIT and submitter
 - ◆ Used the Wiki to walk through the material and suggested that DMIT use it to make their comments on the standards process
 - ◆ Will have follow-up discussion at next telecon
- Rich offered to make Oracle Collaboration Tool available for DMIT to use
 - ◆ Some discussion of value of tool as compared to Wiki provided by NGDC
 - ◆ Collaboration tool viewed to provide additional capabilities
 - ◆ Rich volunteered to set up DMIT group and workspace and to distribute instructions
- Discussion of DMIT membership deferred to next telecon
 - ◆ Members asked to review terms of reference and think about DMIT representation